

Jackson

U.S. SENATE

VOLUNTEER GUIDELINES

Thank you for volunteering to help E.W. Jackson become the next U.S. Senator from Virginia! The petition process is one of the most important steps in any campaign. To gain access to Virginia's June 12th primary ballot Virginia law requires that a candidate gather 10,000 signatures of qualified voters, including at least 400 qualified voters from each congressional district. Qualified voters are registered voters from Virginia who intend to vote in the 2018 Republican primary. Our goal is to collect 15,000 signatures statewide and approximately 1,000 signatures from each congressional district.

PETITION CIRCULATOR'S GUIDE

Please follow these steps to circulate the petition:

1. Read this entire guide.
2. Print the attached petition. Make sure that this petition is printed on the front AND back of one sheet of letter-sized 8.5" x 11" paper.
3. Keep separate sheets for each congressional district. There is an attachment that lists all the counties and cities in Virginia and which congressional districts they are in. There are some localities that are split between multiple congressional districts (in **bold** on the attachment). Keep a separate sheets for those localities.
4. Get signatures from as many qualified voters from Virginia as possible.
5. Fill out the form at the bottom on the back of each petition form where it says "Affidavit" and have your signature notarized. If you don't know someone who is a notary, your bank should provide that service for free. Note that all the notary has to witness is your signature, so you can save time by filling out the other information at home. If you are unable to have your petition notarized, we can help facilitate this process.
6. Mail completed and notarized petitions to:
Jackson for U.S. Senate, c/o Daniel Bradshaw, 228 Lakeside Drive, Farmville, VA 23901

IDEAS FOR GETTING SIGNATURES

You can get signatures anywhere. Ask your friends, neighbors, and co-workers. Every registered voter signature counts and gets us closer to our goal. For those of you who use Facebook or Twitter, you may wish to let your friends and followers know where and when you will be gathering signatures so they can stop by and sign the petition.

- GOP events and meetings afford great opportunities to gather signatures. Many people attending these functions are familiar with ballot placement petitions and will be happy to sign. If you want information about GOP events happening in your area, let us know and we can get that information to you.

- County fairs, sporting events, community events, commuter lots, train stations, and public universities provide great opportunities to gather signatures. These are usually public events occurring on public property, so you can simply show up and seek signatures. However, if you wish to gather signatures on private property, such as a shopping center, you must secure permission from the property owner. It is critical to be respectful of private property.

FREQUENTLY ASKED QUESTIONS

- 1. Who is allowed to circulate petitions?** Petitions may be circulated by any person who is over 18, not a felon, and a U.S. citizen.
- 2. Who may sign the petitions?** Any registered Virginia voter may sign the petition.
- 3. If I gather signatures in more than one congressional district, should I use a different petition form?** Yes! Use a separate sheet for every congressional district. That is the most helpful for organizing the signatures. Make sure to identify the congressional district at the top of the page. There is an attachment that lists all the counties and cities in Virginia and which congressional districts they are in. There are some localities that are split between multiple congressional districts (in **bold** on the attachment). Keep a separate sheets for those localities.
- 4. Do I have to fill the entire petition sheet before turning it in?** No, a petition maybe submitted with 1 to 12 signatures on it. Please turn in petitions to us periodically so we can evaluate the progress of our efforts.
- 5. Where do I send the completed signatures?** Please return all completed and notarized petition forms to Jackson for U.S. Senate, c/o Daniel Bradshaw, 228 Lakeside Drive, Farmville, VA 23901. If you are unable to have your petition notarized, please contact the campaign so that we can help facilitate this process.
- 6. Are there certain areas where I can't circulate petitions?** Some private retail establishments may not approve of circulating petitions on their property. If you are asked to leave an area, please do so promptly and politely.
- 7. May a person sign petitions for multiple candidates?** Yes, a registered or qualified voter may sign petitions for as many candidates as he or she likes. However, a qualified voter may sign a petition for each candidate only once.
- 8. Is signing a petition an endorsement of a candidate or a statement of intent to vote for a candidate?** No, it is simply a statement that the signer believes a certain candidate should be on the ballot.
- 9. May I sign the petition that I'm circulating?** No, you may not witness your own signature.
- 10. What should the petition sheet look like?** The petition should be printed on letter sized-paper. When you print the form, it must be printed on the front and back of one sheet of paper. Please use a clipboard when gathering signatures to keep the petition forms from getting crumpled. Do not make marks or use white-out on the petition forms.
- 11. What do I do if someone makes a big mistake on his or her signature or address?** If someone makes a large mistake, have the voter skip to the next line and rewrite his or her signature. Make a small "X" to the right of the number on the signature line. Please avoid erasures or large scratch-outs.
- 12. How should voters sign their names?** Make sure voters sign and print their full legal name legibly including both their first and last names (example: Robert M. Smith).
- 13. Do I need to watch every voter sign the petition?** Yes! Make sure you witness each signature on your petition sheet. Watch the voter sign and make sure he or she follows the rules. Do not let voters take the petition out of your sight to sign or get others to sign. It is a crime to forge signatures.

- 14. May I help someone sign his or her name?** No, the voter signing the petition is required to put his or her signature on the petition. The address, printed name, and date of birth may be filled in by the circulator if necessary [for example, if someone cannot write well].
- 15. What address should voters write down?** Always have the petition signers provide the residential address they used when they registered to vote. Post office boxes and business addresses are not acceptable.
- 16. What should I say to people?** When you approach voters, be friendly and to the point. It's best to be brief, for example: "My friend E.W. Jackson is running for U.S. Senate and we need signatures on our petition so his name can be on the ballot. Signing this petition does not put you on a mailing list and it is not a commitment to support or vote for them. Are you registered to vote in Virginia? Will you sign our petition to put E.W. Jackson on the Virginia primary ballot?" Be polite and courteous at all times and do not harass people into signing the petition. If someone doesn't want to sign, thank him or her and move on to the next person.
- 17. What should I do if someone is hostile towards me?** You should expect occasional negative responses. You'll just as often get encouragement from another voter. So do not argue back and avoid getting into long political discussions. Just smile and ask the next voter for a signature.
- 18. How should I dress?** Dress comfortably and suitably for the weather. Be neat clean, and professional at all times.

LEGAL REQUIREMENTS

1. REGISTRATION

Petition technical requirements:

- Petitions must be printed on 8.5" x 11" letter-sized paper
- Petitions must be printed front and back on one sheet of paper - Petition forms should have a place for exactly 12 signatures.

2. SIGNATURE GATHERING PROCESS

Signature requirements: A candidate for Attorney General must gather 10,000 valid signatures from registered Virginia voters, including at least 400 qualified voters from each congressional district, in order to be placed on the Republican Attorney's General primary ballot. Our goal is to collect 15,000 signatures from Virginia and approximately 1,000 signatures from each congressional district.

TURNING IN COMPLETED PETITIONS

It is important that the campaign be receiving completed petition pages on a regular basis so we can track our progress. We are asking all our volunteers to send in signatures they have collected on the following dates: January 15th, February 1st, February 15th, March 1st, & March 10th. We will be sending out reminders leading up to these deadlines to remind you to get your signatures in. Please mail completed and notarized petitions to: Jackson for U.S. Senate, c/o Daniel Bradshaw, 228 Lakeside Drive, Farmville, VA 23901.

Thank You!